DEPARTMENT OF HISTORY

GRADUATE STUDENT ANNUAL PROGRESS REPORT

Instructions: All graduate students in History who want to be considered for departmental funding are required to complete this Annual Report each Spring and submit it to the Graduate Secretary by April 1st via email. In preparing this form, students are also expected to meet with their Advisor(s) to review progress and discuss future research and academic plans.

Name: ­­

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Degree Program: \_\_\_ MA \_\_\_ PhD w/o MA \_\_\_ PhD \_\_\_ JD/MA

Advisor:

Date Studies Began:

Anticipated Completion Date:

Primary Field:

Secondary Field:

Focus Field (Doctoral Students Only):

Additional Certifications or Specializations:

Supervisory Committee Members (Indicate Whether Anticipated or Confirmed):



Comprehensive Exam Committee Members (Doctoral Students Only; Indicate Whether Anticipated or Confirmed):

Primary Field Examiner:

Secondary Field Examiner:

Focus Field Examiner:

Graduate Student Annual Report – Continued

List courses completed or in progress since your last evaluation (group courses in chronological order by semester):

|  |  |  |  |
| --- | --- | --- | --- |
| Semester | Course Number | Title | Grade |
|  |  |  |  |
|  |  |  |  |

Progress Points

|  |  |  |  |
| --- | --- | --- | --- |
| Pts | Description | Date | Total |
| 1 | Complete Foreign Language Coursework Requirement |  |  |
| 1 each | Complete Foreign Language Fluency Exam (PhD and PhD w/o MA only) |  |  |
| 1 | Complete HIST 900 Requirement in 1st semester |  |  |
| 1 | Complete HIST 950 Requirement (up to 2 for PhD) |  |  |
| 2 | Complete Primary Field Requirements |  |  |
| 2 | Complete Secondary Field Requirements |  |  |
| 2 | Complete PhD Focus Field Requirements |  |  |
| 2 | Complete MA Requirements (PhD w/o MA only) |  |  |
| 1 | Submit Memorandum of Courses (MA)/Program of Study (PhD) |  |  |
| 2 each | Complete Certificate or Specialization |  |  |
| 3 | Complete PhD Comps Before 7th Semester |  |  |
| 2 | Complete PhD Comps In or After 7th Semester |  |  |
| 2 | Defend Prospectus w/in 6 Months of Comps |  |  |
| 2 | Secure External Funding |  |  |
| 2 | Present at a National Conference |  |  |
| 1 | Present at a Regional Conference |  |  |
| 1 | Serve in Elected HGSA/GSA or other committee role |  |  |
|  |  | Total Pts (out of 20) |  |

**Are You Eligible for Any of the Following Fellowship Awards?**

\_\_\_ Viola Florence Barnes Fellowship in Colonial American History

\_\_\_ John F. Stover Fellowship in American or European History

\_\_\_ Dr. Mark Gilderhaus Memorial Fund for Graduate Students with Exceptional Financial Need

\* if you indicate that you are eligible, you will be asked to submit a statement outlining your financial situation to the Graduate Committee

Describe your activities since enrolling in the graduate program:

1. List TA and/or RA positions held and describe your duties.
2. List awards, honors, and/or additional funding received (include dates).
3. List conference proposals accepted and meetings attended.
4. List articles, chapters, or reviews published, in press, or submitted.
5. List professional development opportunities completed (include providers).
6. List service activities (on campus or in the community).
7. On the page below, describe your program goals, and write a summary of your curricular and research progress during the last year and your proposed activities for next year. Please be brief (one page).